

VILLAGE OF BREWSTER

BOARD OF TRUSTEES

November 16, 2011

Minutes

The Board of Trustees of the Village of Brewster held a Regular Meeting & continued Public Hearing at 7:30 PM on November 16, 2011 at Village Hall, 50 Main Street, Brewster, New York, 10509.

Attendees:

Mayor: James Schoenig

Deputy Mayor and Trustee: Christine Piccini

Trustees; Tom Boissonnault, Terri Stockburger, Mary Bryde

Village Engineer: John Folchetti

Village Counsel: Anthony Molé,

Clerk & Treasurer: Peter Hansen

Village Police: John Del Gardo

Absent:

Pledge to flag.

Notation of Exits

Mayor Schoenig motions to open the meeting, Trustee Boissonnault 2nd all in favor 5 to 0.

Mayor Schoenig asks Trustee Stockburger to present a proclamation recognizing Richard Ruchala for good citizenship. Trustee Stockburger reads the proclamation into the record a copy of which can be found later in this document.

1. Public Hearing continued: 450 N. Main Street Rezoning Petition – Mayor Schoenig motions to continue the public hearing for the rezoning petition, Deputy Mayor Piccini 2nd all in favor. Any public comments? None. Mayor Schoenig asked if additional written comments had been received – no. Mayor Schoenig asks Counselor Ligouri to present the map. Mr. Ligouri requests the board waive the map requirement. Trustee Boissonnault asks how long the owner has been trying to rent the property. Mr. Ligouri says it has been 3 to 4 months but the overriding reason is the owner wants to have the ability to use the property for a restaurant. Trustee Boissonnault says he went over and looked at the property and it does not appear the landlord is keeping the property in good repair. Mr. Ligouri says he will let the landlord know. Mayor Schoenig motions to close the public hearing, Trustee Stockburger 2nd all in favor 5 to 0.
2. Mayor Schoenig motions to declare a negative declaration on this Rezoning of 450 N. Main St. action per the written resolution 111611-2, Deputy Mayor Piccini 2nd all in favor 5 to 0. Mayor Schoenig asks if the board needs to act now or wait until the next agenda. The consensus of the board was to add this action item to the December 7th agenda (pending approval at the organizational meeting of scheduling a meeting date on the 7th). Deputy Mayor Piccini asks about the overlay. Mr. Ligouri says the overlay would not have any effect on the rezoning because there is no parking available at that location for any use making them pre-existing non-conforming in regard to parking requirements.
3. Monthly Reports
 - 3.1. Engineer's Report - Mayor Schoenig motions to accept the Engineer's Report Deputy Mayor Piccini 2nd all in favor 5 to 0. Engineer's report is attached to these minutes.
 - 3.2. Police Report– John Del Gardo. Deputy Mayor Piccini motions to accept the Police Report for October (with one date changed from June to October, Trustee Bryde 2nd all in favor 5 to 0. The Police Report is attached to these minutes.
 - 3.3. Zoning Board of Appeals Report – Richard Ruchala provided information on Boost Mobile sign meeting. The sign was approved. Mayor Schoenig motions to approve the ZBA report Trustee Boissonnault 2nd, all in favor 5 to 0. There is no written monthly report for attachment.

- Mayor Schoenig motions to approve Vouchers Payable, Deputy Mayor Piccini 2nd all in favor 5 to 0.

11. Other Business
 - 11.1. Trustee Stockburger says we can get 5 banners & hardware for \$1,000. Purchasing Banners only is being negotiated.
 - 11.2. Trustee Bryde asked about the status of the video corrections. They are complete. Regarding the transcript of the November 2nd minutes; the transcript has not yet been received. Trustee Bryde asked about the status of finding out the school contact system, Mayor Schoenig said Mr. Moscovitz did not call back in a timely fashion. Trustee Bryde asked about prior notice for parade permits; to be taken up at the organizational meeting. Trustee Bryde asks about the CT Motor Vehicle look up; Mayor Schoenig says it is in process.
 - 11.3. Mayor Schoenig attended Art Hanley's induction ceremony and said it was an excellent turnout.
12. New Business
 - 12.1. Trustee Boissonnault wants to note the closing of the Garden Street School in June. Deputy Mayor Piccini would like to do it at the School's official ceremony when they schedule one with Board presence.

12.2. Rick Stockburger wants to know if the prior notice of December 1, 2011 snow parking ordinance will be sent out. Mayor Schoenig and Trustee Boissonnault will take care of it. Hansen will look for a previous notice we can re-use.

13. Public Comment

13.1. Rick Stockburger asks if the Tonetta Brook Retrofit is still on track? Yes it is just the retention basin will be in a different location.

13.2. Jack Gress mentions that Tom Sprague is doing his free Thanksgiving dinner at the diner again this year. Also Putnam CAP is looking for food staples and pies for Thanksgiving dinners.

13.3. Rick Stockburger mentions that the shelter will start on the 5th of December and rotate among churches.

14. Deputy Mayor Piccini motions to go into executive session to discuss litigation, Mayor Schoenig 2nd all in favor 5 to 0. Mayor Schoenig motions to come out of executive session and adjourn, Deputy Mayor Piccini 2nd all in favor 5 to 0.

VILLAGE OF BREWSTER

BREWSTER, NY

PROCLAMATION

OUTSTANDING CITIZENSHIP

AWARD

WHEREAS, a great community is only as great as those individuals who give of themselves while enhancing the community in which they live; and

WHEREAS, such individuals who are beyond enumeration are deserving of special recognition; and

WHEREAS, **Richard Ruchala** has distinguished himself as an outstanding citizen, and extraordinarily responsible person; and

WHEREAS, **Richard Ruchala** acted with deliberate speed, clear thinking, and prompt communication with emergency officials; and

WHEREAS, **Richard Ruchala's** actions averted a community tragedy by responding to an emergency situation putting his own well-being at risk to prevent further serious bodily harm from being inflicted on a victim of active assault;

NOW, THEREFORE, BE IT

RESOLVED, DECREED AND PROCLAIMED, that the Village Board of the Village of Brewster does hereby **honor Richard Ruchala** for his actions and exemplary behavior to his neighbor, the Village of Brewster and the community at large, and award you with this Proclamation.

Subscribed this 2nd day of November 2011.

James J. Schoenig, Mayor

Christine Piccini, Deputy Mayor

Tom Boissonnault, Trustee

Mary Bryde, Trustee

Teresa Stockburger, Trustee

Signatures on file.

VILLAGE OF BREWSTER

NEGATIVE DECLARATION RESOLUTION No. 111611-2

WHEREAS, a petition is pending before the Board of Trustees of the Village of Brewster, in which the applicant is seeking an amendment of the Zoning Map of the Village of Brewster to rezone the property known as 450 North Main Street, Brewster, New York and designated on the Tax Assessment Map of the Town of Southeast as Tax Map Number 76.34-1-8, from "Professional and Business Offices (PB) District" to Business 1 (B1) District; and

WHEREAS, the proposed action has been determined to be an Unlisted Action under the New York State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board of Trustees of the Village of Brewster has reviewed and completed the Environmental Assessment Form (EAF); and

WHEREAS, the Board of Trustees of the Village of Brewster has compared the proposed action with the Criteria for Determining Significance in 6 NYCRR 617.7© and determined that the proposed action will not have a significant adverse impact on the environment; and

WHEREAS, the Board of Trustees of the Village of Brewster has considered all reasonably related long-term, short-term, direct, indirect and cumulative environmental effects associated with the proposed action, including other simultaneous or subsequent actions;

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of the Village of Brewster hereby issues a Negative Declaration of Significance.

Motioned by: Mayor Schoenig
Second by: Deputy Mayor Piccini

Mayor Schoenig: YES Deputy Mayor/ Trustee Piccini: YES

Trustee Stockburger: YES Trustee Bryde: YES

Trustee Boissonnault: YES

VOTE: RESOLUTION CARRIED BY A VOTE OF 5 TO 0.

STATE OF NEW YORK)
) ss.:
COUNTY OF PUTNAM)

I, PETER BREWSTER HANSEN, Village Clerk of the Village of Brewster, do hereby certify that the above is a true and exact copy of a Resolution adopted by the Board of Trustees of the Village of Brewster at a meeting of said Board on 11-16, 2011.

DATED: 11-17, 2011



PETER BREWSTER HANSEN, Village Clerk

VILLAGE OF BREWSTER MONTHLY PROGRESS REPORT

1. <u>GENERAL INFORMATION</u>		
Report No:	11 of 2011	Date: 11/16/2011
Facility Name: VOB / SAFTEA LU SIDEWALK		Contract No:

2.	<u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:)
a.	Activities completed this month (attach additional pages as needed):
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> Awaiting comments/approval on Engineer's Report submitted to NYSDOT on September 17, 2011
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> Respond to NYSDOT comments on September 17, 2011 submittal if required Begin design of SAFTEA-LU Project upon NYSDOT approval

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 11 of 2011	Date: 11/16/2011	Contract No:
Facility Name: VOB / EPA Stormwater Phase II Regulations		

2.	<u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including :)
a.	Activities completed this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Received NYSDEC approval on alternative design location for Tonetta Brook Tributary Stormwater Retrofit Project on November 7, 2011 • Sent JRFA letter to NYSDEC with revised location design plans for the Tonetta Brook Tributary Retrofit Project to Village of Brewster for review on November 10, 2011. Will send to NYSDEC upon Village approval. • Completed Response Letter to NYCDEP regarding Wells Brook Stormwater Retrofit SEQRA • Maintained monthly stormwater maintenance/good housekeeping reports quantifying the number of pounds of litter and the number of cubic yards of sand cleaned up throughout the Village
b.	Status of activities in progress this month (attach additional pages as needed):
	<ul style="list-style-type: none"> • Awaiting NYCDEP re-write of old wastewater treatment plant Phase 1 Site Assessment. • Respond to NYCDEP Comments on Tonetta Brook Stormwater Retrofit Project
c.	Activities scheduled (attach additional pages as needed):
	<ul style="list-style-type: none"> • Revise SEQRA for Tonetta Brook Retrofit • Negotiate with NYCDEP regarding Tonetta Brook Retrofit • Continue Design of Tonetta Brook Retrofit • Continue Permitting of Tonetta Brook Retrofit • Continue Design of Wells Brook Retrofit • Continue Permitting of Wells Brook Retrofit

**VILLAGE OF BREWSTER
MONTHLY PROGRESS REPORT**

1. <u>GENERAL INFORMATION</u>		
Report No: 11 of 2011	Date: 11/16/2011	Contract No:
Facility Name: VOB / WASTEWATER TREATMENT PLANT		

2. <u>ENGINEERS STATUS OF PROJECT</u> (Narrative description of the Upgrade Project tasks (and subtasks) undertaken by the Engineer as set forth in the Engineer's Contract and Scope of Work including:)	
a. Activities completed this month (attach additional pages as needed)	
<ul style="list-style-type: none"> Plant flows averaged 142,000 gpd for the month of September 2011 	
<ul style="list-style-type: none"> Received price quote from IANCONO, Inc. to replace low voltage transformer and programmable logic controller on CMF Compressor #1. Respective equipment control parts failed during 8/28/11 storm event. The quoted price is \$3,872.91. 	
<ul style="list-style-type: none"> IACONO replaced the low voltage transformer and PLC on CMF Compressor #1 	
b. Status of activities in progress this month (attach additional pages as needed):	
<ul style="list-style-type: none"> STES to get price quote to replace mechanical mixing units on rapid mix tank and thickener tank influent chamber 	
<ul style="list-style-type: none"> Continue adjusting and evaluating sludge thickening process 	
<ul style="list-style-type: none"> At the direction of the Village, a new Siemens Quote was requested for ten (10) CMF membrane modules. 	
<ul style="list-style-type: none"> Utility power was lost for several days as a result of the 10/29/11 storm event. The plant was operated without incident for several days on standby power. Utility power was restored on 11/2/11. 	
c. Activities scheduled (attach additional pages as needed):	
<ul style="list-style-type: none"> Implement aerobic digestion of sludge in Equalization Tank chamber to reduce the volume of sludge transported off site 	
<ul style="list-style-type: none"> STES and JRFA to coordinate chemical bulk storage inspections and requisite reporting to NYSDEC 	
<ul style="list-style-type: none"> Investigate cause of ongoing electrical service breaker trip on Automatic Transfer Switch #1 	
<ul style="list-style-type: none"> Investigate the installation of a gravity pipe system to direct additional balance water (secondary effluent) to the thickener to improve sludge thickening operation 	
<ul style="list-style-type: none"> Contact IACONO, Inc. to get a price quote to replace inlet loader/unloader valve on CMF Compressor #1. 	
<ul style="list-style-type: none"> Begin installing new CMF membrane modules upon receipt. 	

**VILLAGE OF
BREWSTER POLICE
DEPARTMENT
MONTHLY REPORT
OCTOBER 2011**

**POLICE CHIEF
John Del Gardo
Carmine Drogo**

VILLAGE OF BREWSTER POLICE DEPARTMENT

MONTHLY REPORT

TO: Mayor James Schoenig - Board of Trustees
FROM: Chief John Del Gardo
RE: Monthly Report October 2011

TICKETS

Uniform Traffic Tickets: 180
Parking Tickets: 121
Local Ordinance: 1
D.O.T.: 53

Tickets Total: 302

Taxi Inspections 88

ARRESTS

Peiffer UPM
Peiffer UPM
Croston VTL 512

Arrests Total: 3

SECURITY VISITS PATROL

Sewer: 165
Water Tank: 149
Well Field: 108
Security Visits Total: 422

FOOT PATROL HOURS

Main Street: 152
M.T.A Station: 80
Residential: 40
Foot Patrol Total: 272

Administration: 36
911 Calls: 51
Walk-in Complaints: 32
Assists: 70
Court Hours 18

VEHICLE

Repairs: \$30

MILEAGE

7K-245 1112
7K-246 499
7K-243 294
DWI 586

Mileage Total: 2491

Fuel: 367 Gallons

PARKING ENFORCEMENT

P.E.O Stockburger - Hours: 42
Tickets: 25

(Officers in-station with reports)
(Security Detail) 2 Officers

911 DISPATCHED CALLS

AIDED CASE – 10

EDP – 3

VEHICLE ACCIDENT – 9

UNLAWFUL IMPRISONMENT – 1

DISPUTE – 9

DOMESTIC DISPUTE - 2

911 HANG UP – 5

FIRE ALARM – 2

SUSPICIOUS PERSON – 1

BURGLARY ALARM – 2

STOLEN VEHICLE – 1

DOWN WIRES – 3

WELFARE CHECK – 1

DISABLE VEHICLE – 1

OPEN DOOR – 1

VILLAGE OF BREWSTER POLICE

SELECTIVE TRAFFIC ENFORCEMENT MONTH OF OCTOBER 2011

STOP SIGN – 18

CELL PHONE – 9

SPEED – 28

SEAT BELT – 2

UNLICENSED DRIVER – 16

VEHICLE TRAFFIC LAW ARRESTS – 1

D.O.T. TRUCK ENFORCEMENT – 53

TOTAL – 127

October 2011 Code Enforcement Report



VILLAGE OF BREWSTER
50 MAIN STREET
BREWSTER, NY 10509
(845) 279-3760

SUMMARY REPORT

BUILDING FEES =	\$485
PROPERTY REGISTRATION =	\$1580
<u>SAFETY INSPECTION =</u>	<u>\$520</u>
TOTAL FOR OCTOBER =	\$2,585

Fire Inspections:	10
Order to Remedy:	23
Stop Work Order:	1
Violation Resolution:	2

Resolution No. 111611-1

RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF BREWSTER ADOPTING AS FINAL THE VILLAGE OF BREWSTER DRAFT BLIGHT DETERMINATION STUDY FOR THE DOWNTOWN CORE AND MASS TRANSIT CORRIDOR

WHEREAS, the Board of Trustees of the Village of Brewster ("Village Board") is committed to the redevelopment of its Downtown Core and Mass Transit Corridor through clearance, re-planning, reconstruction, rehabilitation and code enforcement in order to promote the health, safety and welfare of the residents of the Village, and to promote sound growth and economic development of the Village as a whole; and

WHEREAS, the Village of Brewster Board of Trustees voted to issue an RFP for a consultant to prepare a Blight Study regarding the Downtown Core and Mass Transit Corridor (hereinafter the "Study Area") of the Village and selected Ferrandino & Associates Inc. of Elmsford, New York to prepare such a study. The Study Area includes properties fronting on Main Street from Peaceable Hill Road to Michael Neuner Drive, both sides of North Main Street to the edge of the Village and the area between and including Main Street and Marvin Avenue; and

WHEREAS, the Village of Brewster Draft Blight Determination Study, dated October 2011, is attached hereto and incorporated herein as Exhibit A; and

WHEREAS, notice of the availability for inspection and review of the Village of Brewster Draft Blight Determination Study was duly given to the public at large, by publication in Putnam County Press-Times on 26th day of October, 2011 and by notice on the Village of Brewster website since 5th day of October, 2011 and

WHEREAS, on November 2, 2011 the Village Board of Trustees duly held a Public Hearing on the sum and substance of the Village of Brewster Draft Blight Determination Study, where public comment was sought and encouraged; and

WHEREAS, several members of the public commented on the Village of Brewster Draft Blight Determination Study at the Public Hearing held on November 2, 2011; and

WHEREAS, the Village Board of Trustees closed the Public Hearing, but agreed to accept written comments for seven days following the Public Hearing concluding on November 9, 2011 at 11:59pm;

NOW THEREFORE BE IT RESOLVED THAT,

1. The Village of Brewster has reviewed and considered all public comment (oral and written) on the matter of Village of Brewster Draft Blight Determination Study; and

2. The area of the Village of Brewster more fully described in Exhibit A (the Village of Brewster Draft Blight Determination Study), which area is wholly within the incorporated limits of the Village of Brewster, is hereby found and declared to be a "blighted area" as defined and within the purpose and intent of Articles 15 and 15A of the NYS General Municipal Law; and
3. That this resolution shall become effective immediately upon adoption in accordance with the Charter of the Village of Brewster; and
4. That this resolution was adopted at a regular meeting of the Village Trustees on the 16th day of November, 2011.

Resolution # 111611-1

Motion by Mayor Schoenig

Seconded by Trustee Boissonnault

	For the Motion	Against the Motion
Mayor James J. Schoenig	YES	
Deputy Mayor Christine Piccini	YES	
Trustee Teresa Stockburger	YES	
Trustee Tom Boissonnault	YES	
Trustee Mary Bryde	YES	

Motion passes: Yes: 5 to 0.
Abstain: None

I, Peter Brewster Hansen, Clerk of the Village of Brewster, New York, do hereby certify that the above resolution was adopted at a Regular meeting of the Board of Trustees held on November 16, 2011 and is on file and that said resolution has not been altered, amended or revoked and is in full force and effect.

Dated: 11-17-11
Brewster, New York

SEAL OF MUNICIPALITY


Peter Brewster Hansen,
Village Clerk